

## Microsoft Access MCQ with Answers

Which of the following is not a type of Microsoft access database object?

- (A) Macros
- (B) Modules
- (C) **Worksheets**
- (D) Table

\_\_\_\_\_ is not a valid data type in MS Access.

- (A) Auto number
- (B) Currency
- (C) Memo
- (D) **Picture**

What is the maximum length a text field can be?

- (A) 75
- (B) 120
- (C) **255**
- (D) 265

In Access, \_\_\_\_\_ are used to store the data.

- (A) Report
- (B) Form
- (C) **Table**
- (D) Query

Which tool do you use to create a query object?

- (A) Table query wizard
- (B) Simple query wizard
- (C) Simple filer wizard
- (D) Database wizard

Database access levels are specified so as to define who can access what in a database, it is identified through

- (A) User ID
- (B) Password
- (C) Status
- (D) All of these

The checking operation performed on input data is called the

- (A) Control of data
- (B) Validation of data
- (C) Cross check
- (D) Verification of data

This form displays multiple records, one per row, in the form window

- (A) Justified
- (B) Columnar
- (C) Tabular
- (D) Datasheet

The columns in a Microsoft Access table are called as \_\_\_\_\_

- (A) **Fields**
- (B) Macro
- (C) Columns
- (D) Records

In MS Access, OLE objects Data type can store

- (A) Microsoft Excel Spreadsheets
- (B) Microsoft Word documents
- (C) Sounds
- (D) **All of the above**

A part of database that stores complete information about an entity such as employee, sales, orders etc.

- (A) **Record**
- (B) File
- (C) Field
- (D) Query

To create queries in Access

- (A) You can drag and drop fields on query builders
- (B) You can type the SQL command in SQL view
- (C) You can use query wizard or design view
- (D) **All of the above**

